



## Business Meeting Minutes

March 8, 2017

- I. Call to Order

Nancy Sherburne called the meeting to order at 9:15 pm. The following Friends' Board members attended the meeting: Nancy Sherburne, Bill Guthlein, Blossom Davies and Kathleen Guinee. Four other community and Friends of PAC members attended the meeting.
- II. Organizational/Business Issues
  - A. Review and approve December 7, 2016 minutes – The December meeting minutes were reviewed. Two editorial corrections were made. A motion was made and seconded to accept the minutes with the two corrections noted. A vote was taken and the motion passed unanimously.
  - B. Treasurer's Report – \$180.00 in dues, donations and water sales were deposited into the account since our last meeting. In addition, we spent \$300.00 on Jessica Minahan's speaker fee, which brings our current bank balance to \$4,557.18. However, it was noted that we have committed another \$723.00 from the account for Sarah Ward's speaker fee and a two-year renewal of our domain and webhosting service fees even though these checks haven't cleared the bank yet. Consequently, our available funds are considerably less than shown in the current report.
  - C. Fundraising – 1) We discussed the possibility of hosting an evening chamber music event featuring the group Jeanne Hobbie's husband participates in. Jeanne shared that she had spoken with the landlord of the space in West Acton we were considering for this event. Unfortunately, they typically charge \$1000.00 for this space and were only willing to discount the fee to \$800.00 for us, which puts that location out of reach financially. We discussed other possible locations for the event. Jeanne said she would check on the possibility of using Parrish Hall at St. Elizabeth's and/or the Congregational Church in town for this event.  
2) We discussed the possibility of having an ice cream social this spring. Amanda suggested the Ripley Play-Skate Park in Concord for that event and said she would check with the folks who run that to find out what it would cost to reserve for an event. We discussed having a suggested donation amount for individuals and families at the event. Another venue discussed was the Acton Science/Discovery Museum. However, we determined that ice cream and inside exhibits probably don't mix well.
  - D. Looking for New Secretary – Nancy shared that the organization is still looking for a new secretary. However, no one present was interested or knew of anyone else that might be at this time. We discussed the importance of this position to the organization. It is a required position for a 501(c)(3) like the Friends of AB SpEd PAC, Ltd.

III. Adjournment – the meeting adjourned at 9:35 pm.

*Respectfully submitted by Nancy Sherburne*