



## Business Meeting Minutes

December 7, 2016

- I. Call to Order  
Nancy Sherburne called the meeting to order at 11:50 am. The following Friends' Board members attended the meeting: Nancy Sherburne, Blossom Davies and Kathleen Guinee. Two other Friends of PAC members attended the meeting.
- II. Organizational/Business Issues
  - A. Review and approve September 14, 2016 minutes – The September meeting minutes were reviewed. A motion was made and seconded to accept the minutes as written. The motion passed unanimously.
  - B. Treasurer's Report – \$110.00 in dues were deposited into the account since our last meeting so our current bank balance is \$4,789.68. Two additional PAC members joined the Friends of AB SpEd PAC.
  - C. Funding Requests - The AB SpEd PAC requested funds for an honorarium for Jessica Minahan. When originally approached about presenting to the PAC, Ms. Minahan had told the requesting PAC member that she doesn't charge PAC's a presentation fee. However, in her latest communication with the Chair of the PAC she shared that she now charges PACs a \$500 speaking fee. Given this change in procedure the AB SpEd PAC is requesting authorization of up to \$500 to cover an honorarium for Jessica Minahan. Since the AB School District has added Ms. Minahan's presentation to its Parent Education/Speaker Series and offered to co-host the event, a suggestion was made to approach Deb Bookis about possibly sharing the unexpected cost of this presentation. Action item: Amanda will reach out to Deb to see if the district would be willing to share costs. In the interim a motion was made and seconded to authorize spending up to \$500 to cover the Jessica Minahan presentation. The motion passed unanimously. Amanda Bailey and Jeff Yeakly made a generous donation to help support this speaker event, which was gratefully accepted.
  - D. Fundraising – There was additional discussion about how we might raise funds at the Jessica Minahan event. We decided to sell bottles of water for \$1.00 outside of the auditorium that evening.
- III. Adjournment – the meeting adjourned at 12:15 pm.

*Respectfully submitted by Nancy Sherburne*