



Business Meeting Minutes

September 14, 2016

- I. Call to Order
Nancy Sherburne called the meeting to order at 8:35 pm. The following Friends' Board members attended the meeting: Nancy Sherburne, Bill Guthlein, and Kathleen Guinee. Seven other PAC members, school-affiliated personnel and parents attended the meeting.
- II. Organizational/Business Issues
 - A. Review and approve June 8, 2016 minutes – The June meeting minutes were reviewed. A motion was made and seconded to accept the minutes as written. The motion passed with one abstention.
 - B. Collect Officer Conflict of Interest Forms – The officers' signed forms were collected.
 - C. Set Annual Dues –After discussion a motion was made to set the 2016-2017 annual dues at \$10/person. The motion was seconded and passed with one abstention.
 - D. Candidates for Secretary – A request was made for nominees for Secretary but none were offered.
 - E. Treasurer's Report – There was no activity in our account over this period so our bank balance remains \$4,679.68.
 - F. Funding Requests - The Friends of ABSpEd PAC received three requests for funds. Each was discussed. A request by the district was made to provide funds towards Sarah Ward's March presentation as part of the Family Learning Series. The Friends' organization decided to provide \$400 to support this speaker since that was the PAC speaker's fee for her when we last brought her to the district. A motion was made and seconded to provide the district \$400 towards Ms. Ward's speaker fee. The motion passed with one abstention. After discussing the possibility of funding an Eye to Eye Speaker for \$500 the organization decided to decline this request because they felt equally good speakers could be found for a more reasonable price. There was a request to look for young speakers who have disabilities to come in and speak to families so that older children can see successful young adults with disabilities. After discussing the request for funds for a coffee maker for the Parent Support Group, it was decided to wait and see how the new meeting location worked out prior to making any financial investments. This request was deferred.
 - G. Staff Recognition Award Presentation – Nancy Sherburne is coordinating with the School Committee Chair to find a time to present last year's Teaching Excellence award to Nikki Jeanotte. We're hoping to make that presentation in October.

- H. Volunteer to Manage Etsy Site- A request was made for a volunteer to set up and run an Etsy website as a fundraising tool for the organization. There were no volunteers and the parent who had suggested the idea is moving out of state.
- I. Additional Items discussed – Jeanne Hobbie offered to set up a social fundraiser for the Friends organization with live chamber music and wine and cheese. She is going to explore the possibility of holding it at the WAVE Village Works space in West Acton. It was suggested that we could seek a few donatinos for raffle/auction at the event. Nancy offered to put a donation request letter together for local businesses. There was also a suggestion that we look into the possibility of using the Goodsearch engine for donations.

III. Adjournment – the meeting adjourned at 9:05 pm.

Respectfully submitted by Nancy Sherburne